

HARYANA PUBLIC SERVICE COMMISSION, PANCHKULA

INSTRUCTIONS TO CANDIDATES

The candidate must carefully read the following instructions in addition to general instructions of Advt. No. 8/2014 and information for candidates issued with the application form for Main Examination-2014. Failure to comply with these instructions will render him liable to such punishment as the Commission may deem fit to impose.

1. *The entry of the candidates will start at 8:15 AM in the Morning and at 1:30 PM in the Evening Session. Accordingly, the candidates are advised to reach at the Examination Centre.*
2. The candidate must bring the **Admit Card** daily to the Examination Hall.
3. *The candidates are not allowed to sit on any seat other than the seat allotted to them against their Roll Numbers.*
4. The candidates are directed that they will not be allowed to leave their seats during first half time of the paper.
5. The candidate should bring his own **blue ink pen**. He should bring his own Mathematical drawing instruments including a flat rule divided on the edges into inches and tenths on an inch and into centimeters and millimeters, set squares, a protector, a pair of compasses and T-Square with an – H or NH pencil point, and H or HB pencil and an eraser.
6. **The candidate should not bring any other material except specified above.**
7. The candidate must complete the table printed on the cover of the answer book.
8. **The candidate must write his roll number, name and put his thumb impression in the space provided for the purpose on the Answer Sheet.** The candidate must not write any thing on the Question Paper except his Roll Number.
9. The candidates must answer the précis question in the special précis pages only.
10. The candidate must write the correct number of the question and sub-question in the left margin of the answer book otherwise it will be treated as wrong answer and no marks shall be awarded.
11. In case of copying, both the candidates (the one who is copying and the other who is allowing to copy) will be disqualified or any other punishment as the Commission may deem fit.
12. A signal will be given at the beginning of the Examination in each paper and then candidates may start writing their answers.
13. **No candidate shall leave the Examination Hall till the Examination is over.**
14. The candidate after finishing his paper shall continue seated at his desk and wait till his answer book is collected. He must not write or revise his answer after the expiry of the allotted time. A bell will be rung five minutes before closing time and a second bell will warn candidates to stop writing or revising their answers books.
15. Silence must be observed in the Examination Hall.
16. **Smoking in the Examination Hall and in the precincts of the centre is strictly prohibited.**

17. **Mobile Phone/Blue tooth/Pen Scanner or any other electronic/ communication device will not be allowed in the premises of the examination centre. The violation of these instructions will amount to cancellation of his/her candidature.**
18. (i) Canvassing in any form will disqualify a candidate.
- (ii) A candidate, who makes accusations or insinuation against rival candidates or the Commission as a whole, Chairman or Member of the Commission or its officials etc. may be disqualified.
- (iii) A candidate who is found knowingly to have furnished any particulars which are false or to have suppressed material information will be disqualified, and if appointed, will be liable to dismissal. He/She is also liable to proscription from all Government Services and to criminal prosecution.
19. An extra / compensatory time @ 20 minutes per hour of Examination will be allowed to the Physically Handicapped (Blind / Partially Blind or Locomotors Disability) candidates on production of a medical certificate issued by medical board constituted by the Chief Medical Officer of concerned district.
- Using Scribe:** The Physically Handicapped (Blind / Partially Blind / Locomotors Disability) candidates who wants the help of a scribe to write his/her paper will have to apply to the Commission for the permission of a scribe separately well in time i.e. at least 10 days prior to the commencement of the Examination. The scribe should be studying student upto 10+2 and his/her photo & other particulars should be duly verified by the Principal of the Institution in which the student is studying.
- Not using Scribe:** Physically Handicapped candidates suffering from Locomotors Disability and do not want the help of a scribe, extra / compensatory time, will be allowed @ 20 minutes per hour for Examination on production of medical certificate issued by a Medical Board clearly stating that the candidate's writing ability is severally affected due to his / her handicapness.
20. **Re-evaluation is not allowed.** However, rechecking of answer-books of Main Written Examination on a written request from a candidate, can be allowed on payment of fee of ₹ 100/- (in the shape of Indian Postal Orders) per paper within fifteen days from the date of dispatch of marks.
21. In view of the interim orders dated 27.07.2015 passed by the Hon'ble Punjab & Haryana High Court in writ petitions No. 2441, 6076, 13150 of 2014 and 9132 of 2015 and the circular issued by the Govt. of Haryana vide No. 22/149/2015-1GS-III dated 21.08.2015, an announcement was issued by the Commission on 27.01.2016 in which it was mentioned that the status of the SBC category candidates in the **Main Examination of HCS (Ex. Br.) & other Allied Services - 2014** will be as under:-
- (i) ***The SBC category candidates will be issued provisional Admit Cards with the condition that their result will be declared after final outcome of the aforesaid pending writ petitions.***
- (ii) ***The SBC category candidates who have not availed the benefit of age relaxation shall be considered against the vacancies of General category.***
- (iii) ***The result of SBC category candidates against the post reserved for SBC category shall be withheld till the final out come of the aforesaid writ petitions and will be decided accordingly.***
22. The candidate must abide by any further instructions which may be given to him by the Supervisor of the Examination centre. If any candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself liable to expulsion from the Examination or such other punishment as the Commission may deem fit to impose.
